

MYRTLE ROSS

(They/Them) Columbus, Ohio | (614) 597-1659 | MLROSS86@gmail.com

Summary of Qualifications

Self-motivated with strong teamworking skills. Friendly, hardworking, polite, with excellent written and verbal communications skills. Has a keen eye for detail, composition, and lighting.

Skills

- Detail Oriented
- Management
- Problem Solving
- Creative Thinking
- Communication
- Time Management

Education

Columbus State Community College, Columbus OH

May 2020

Associate of Applied Science in Interactive Media

GPA: 3.727; Cum Laude; Dean's List

Columbus College of Art and Design

May 2011

Bachelor of Fine Art with a minor in Writing

GPA: 3.424; Dean's List, President's List

Relevant Experience

- Familiar with POS, HR systems, employee training/on-boarding
- Inventory management, loss prevention, receiving and stocking
- Merchandising, signage, price changes, building and setting up displays
- Meeting sales goals and quotas
- Employee management and customer service

Software

- Microsoft Word, Excel, and PowerPoint
- Adobe Photoshop, InDesign, Lightroom, Clip Paint Studio,
- Unity, Substance Painter, Maya, Aseprite, Toon Boom Harmony

Rigging & Animation

- Helped 3-D character artists get their model rig ready via the Gaming Pipeline
- Did all the rigging and animations for the student game: *Find Teddy*
- Worked with various animation methods, such as: Traditional Cell Animation, Stop Motion, Claymation, and Digital Animation (Toon Boom Harmony & Adobe Animate)

2-D/3-D Modeling

- Background Artist on *Lily the Rabix*.
- Background and Prop artist for *Steampunk Gumball*.
- Concept, UI, Environmental, Prop artist, and Rigging for *Galactic Harvest*.

Work Experience

Michael's, Columbus, Ohio

Operations Manager

2015-2017

- Conflict resolution and general problem solving
- Scheduling employees, events, cleanings, and maintenance
- Responsible for weekly inventory and Loss prevention

Customer Service Specialist

2012-2015

- Assisting customers with projects.
- New hire training.
- In store Grumbacher certified painting and drawing instructor.
- Custom framer

Club Demonstration Services, Columbus, Ohio

Demo Specialist

2010-2011

- Setting up, running, and tear down of demos and road shows
- Cleaning and maintenance of demo carts
- New employee training, product purchasing, and customer assistance
- Meeting sales goals

Mimosa Floral & Design, Columbus, Ohio

Floral Assistant

2008-2010

- Answering phones, sorting mail, filing, faxing, scheduling
- Making floral arrangements, gift baskets, and watering plants
- Inventory management and pricing
- Maintenance and up keep of store front
- Cashiering and customer service

Volunteer Experience

- Volunteer Librarian with the Columbus Metropolitan Library
- Worked main stage at Columbus Pride
- Assisted with charity shows for a local LGBTQ+ group